

## Privacy Notice – Out of Court Parenting Support Scheme

This notice is provided for clarification on what information the Council needs in order to process requests for **the Out of Court Parenting Support Scheme**. It is necessary for the Council to gather, collect, store and process personal information in order to deliver its services. The Council puts measures in place to protect the privacy of individuals throughout this process.

### Who is responsible for your information?

All personal information is held and processed by Blaenau Gwent County Borough Council in accordance with Data Protection legislation. For information on the role of the Data Controller, Data Protection Officer and Contact Details for the Council, please refer to the 'Data Protection' page of the Council's website:

<https://blaenau-gwent.gov.uk/en/Council/data-protection-foi/data-protection-act/>

### What Information do we need?

Blaenau Gwent County Borough Council will collect personal information about you, and if necessary, your family and other parties. This information will include:

- Details about you, such as, your **name, address, telephone number, email address, date of birth**;
- Other relevant information needed to process your request, such as a description of the service required;

We will use this information to process your request and/or administer the necessary action. We may check some of the information with other sources to ensure the information you have provided is accurate.

### Why do we need your information?

When the [Children \(Abolition of Defence of Reasonable Punishment\) \(Wales\) Act 2020](#) comes into force on 21 March 2022 it will remove the defence of reasonable punishment. From this time all physical punishment of children will be illegal in Wales.

If the police (having considered the evidential and public interest tests) decide to take further action against a parent who has physically punished their child, they might offer an out of court disposal (OCD), to avoid the potential of prosecution through the courts for low level offences. A condition of the OCD would be engagement in parenting support which is intended to develop positive non-violent parenting practices.

The Out of Court Parenting Support Grant provides funding to enable local authorities to deliver this tailored parenting support.

The local authority may collect and use personal information to:

- Make an assessment of the individual's parenting needs to tailor the parenting support sessions to their specific needs.
- Provide the individual with access to the parenting support.
- Share information with the police so that they know whether the individual has complied with the conditions of the out of court disposal.
- Meet safeguarding obligations.

Share with Welsh Government for monitoring and evaluation purposes, in order to assess whether the delivery of the parenting support is effective and meeting the needs of a range of individuals (in this instance individual's data will be aggregate and anonymised).

### **Who will we share your information with?**

To enable the Council to process your request and comply with our legal obligations, we will share your information with partner organisations, including:

- Department for Work and Pensions and other Government departments;
- Environment Agency;
- Gwent Police;
- Social care providers;
- Welsh Government;
- Auditors;
- External regulators.

The Council will also use the information for the purpose of performing any of its statutory enforcement duties. It will make any disclosures required by law and may also share this information with other bodies responsible for detecting/preventing fraud or auditing/administering public funds.

### **What is the lawful basis for processing this information?**

The UK General Data Protection Regulations (GDPR) requires specific conditions to be met to ensure that the processing of personal data is lawful.

The lawful basis for this scheme are:

- Article 6 (1)(e) Public task: the processing is necessary for the Council to perform a task in the public interest or for official functions, and the task or function has a clear basis in law.
- Article 6(1)(c) processing is necessary for compliance with a legal obligation to which the controller is subject (E.g. Children (Abolition of Defence of Reasonable Punishment) (Wales) Act 2020)

Some types of personal data are more sensitive than others, and need more protection. This is classed as 'special category data' and could include information about racial or ethnic origin and religious beliefs etc. Article 9 prohibits the processing of special

category data except where one of 10 exceptions is identified as set out in the DPA 2018.

Welsh Government will ask the local authority to provide aggregate anonymous information on the protected characteristics of individuals for grant monitoring purposes (e.g. number of individuals from a Black, Asian and Minority Ethnic background or with a disability referred and the number who have completed the tailored parenting support). The purpose is to make an assessment of whether there are any disparities in referral for, take up of, and engagement in, the parenting support according to gender, ethnicity or disability status.

### **How long do we keep your information?**

The Council will only keep your information for as long as necessary. Full details of how long the Council retains your information can be obtained by contacting the relevant Department responsible for the services you require.

Council contact centre: [info@blaenau-gwent.gov.uk](mailto:info@blaenau-gwent.gov.uk) / 01495 311556.

### **Providing accurate information**

It is important that we hold accurate and up to date information about you in order to assess your needs and deliver the appropriate services. If any of your details have changed, or change in the future, please ensure that you tell us as soon as possible so that we can update your records.

### **Automated Decision Making**

Some decisions are computer-based as the Council uses automated systems to support its services. If your personal data is processed by automated means, you will be notified of the outcomes and a summary of the criteria used in this process. The results are subject to a final decision by the relevant service manager.